

## Volunteer Legal Services - Records Project

Intake Number: 206-267-7028 - M-F 9:00 AM - 4:00 PM

The Records Project is part of KCBA's Volunteer Legal Services that provides free legal services to vacate eligible criminal convictions for individuals that are at or below 200% of the federal poverty line. Our goal is to reduce barriers to employment and housing created by convictions.

**Eligibility:** In order to become a client of the Records Project you must be low income AND your most recent conviction must have been from a court within King County. If you're not sure if you are eligible, please schedule an intake with our team to determine your eligibility.

## What to Expect

- 1. Call to schedule an intake with Volunteer Legal Services.
- 2. Intakes take about 30 minutes and can be done over the phone or inperson at our office. We will ask you some basic questions about your income, your demographic info, and what you are hoping to achieve with our Project.
- 3. If you qualify financially for the program, the VLS team will research your criminal history to determine whether your conviction is eligible to vacate under Washington law.
- 4. If your conviction can potentially be vacated, you will be assigned to a volunteer attorney to assist you.